

STAFF ALLOCATION

Background

The Division is committed to engaging the highest quality employees available. It recognizes the need to provide strong teaching and non-teaching staff in sufficient numbers to meet the needs of students and their schools.

This recognition must be balanced annually against the resources available to the Board for this component of the budget.

Procedures

1. A staffing component will be developed annually by the Director for Board approval as part of the annual budget process.
2. The component will include considerations for teaching and non-teaching staff, as well as contract obligations with various employee groups.
3. Superintendents, supervisors, and principals are to use the approved component in determining staff allocation for each school and work centre including bus drivers.
4. Approvals for any increase in staff numbers beyond those provided in the annual budget allocation are to be made by the Director.

References: Sections 85, 87, Education Act
The School Division Administration Regulations 45, 48

Approved: November 28, 2018